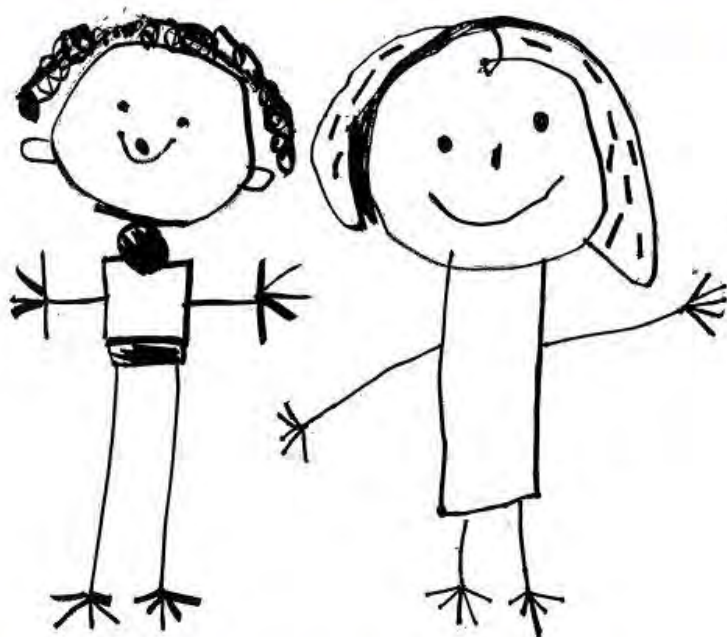


# OLOL



# Pre-Kindy

## Parent Information Booklet

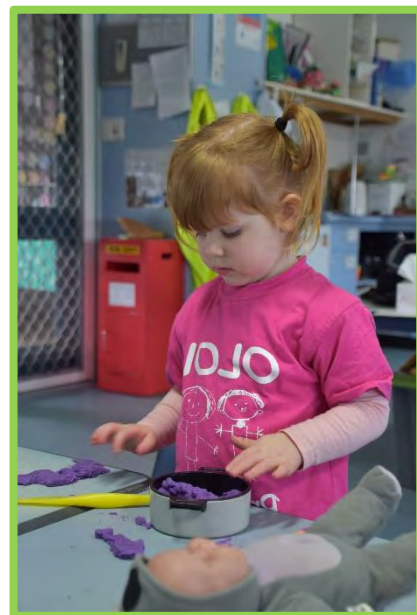


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# Pre-Kindergarten Parent Handbook

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## Pre-Kindergarten Parent Handbook

Pre-Kindergarten is a one day per week program aimed to provide a fun and positive experience of schooling for three-year-old children to assist with a smooth transition into the Kindergarten environment.

Children learn by play and each week there will be different sensory play activities in the classroom, designed to encourage exploration and support language development, fine and gross motor skills, problem solving and social interaction. Days will be structured with a variety of activities to help children learn routines.

As a Catholic School, Our Lady of Lourdes Pre-Kindergarten encourages children to experience the joy and wonder of the natural world that God created, as they develop to their full potential intellectually, physically, emotionally, spiritually and socially.

We encourage secure, respectful, reciprocal relationships between children, parents, families and staff, where diversity is respected, and everyone is treated as equal and valued individuals. We recognise parents as the first and most important educators in their children's lives and endeavour to work with parents in the education of their children.

Our program will allow children opportunities to learn independence and self-help skills in a fun and play based setting. The program is based on the 'Belonging, Being and Becoming' philosophy of *The Early Years Learning Framework* which has five main outcomes:

- Children have a strong sense of identity
- Children are connected with and contribute to their world
- Children have a strong sense of wellbeing
- Children are confident and involved learners
- Children are effective communicators

Our program is delivered by professional Early Childhood qualified educators who are committed to providing quality outcomes for children.





# Pre-Kindergarten Parent Handbook

## Why do we have a Play Based Program?

Play is the instrument for teaching our Pre-Kindergarten program. It is a mixture of spontaneous and intentional opportunities based on the strengths, needs and interest of each child. Play provides opportunities for children to learn as they explore, discover, create, improvise, discuss, question, construct, experiment, imagine and develop friendships.

Play provides a supportive, non-threatening environment where children can ask questions, solve problems and engage in critical thinking whilst building confidence, resilience and a sense of accomplishment.

Play provides children with natural opportunities to engage in concrete and meaningful activities that enhance physical, language social and cognitive developments. During play, children increase their knowledge and understanding of self, others and the physical world around them.



## How do I apply for Pre-Kindergarten?

Simply complete the Our Lady of Lourdes Pre-Kindergarten application and return it to the school with a copy of your child's birth certificate, immunisation history statement (AIR) and Baptism certificate (if applicable).

Please note enrolment and acceptance into Pre-Kindergarten does not confirm enrolment for Kindergarten to Year 6 at Our Lady of Lourdes. A separate application process is needed for this.

Enrolments are processed according to CEWA's enrolment policy.

<https://policy.cewa.edu.au/executive-directive/enrolment/>

## When is Pre-Kindergarten held?

On Wednesdays from 9.00am – 2.45pm during school terms. Doors open from 8.50am for you to come inside and do an activity with your child until class starts. Pre-Kindergarten students share the classroom with the Kindergarten class (Kindergarten days are Tuesday, Thursday and Friday). This familiarity with the environment assists with a smooth transition to Kindergarten the following year for those students continuing at OLOL.

# Pre-Kindergarten Parent Handbook

## What age can my child start Pre-Kindergarten?

Children can attend Pre-Kindergarten once they have turned three. Children can commence part way through a term when they turn three. Early enrolments are encouraged to secure placement.

Children who turn three late in a calendar year can attend Pre-Kindergarten for the remainder of that year (if places are available) and return for Pre-Kindergarten again the following year.

It is desirable that your child is toilet trained before they commence Pre-Kindergarten.

## How many children and staff are in a Pre-Kindergarten Class?

Depending on enrolment numbers, the class will consist of either:

- Up to 20 students with 1 teacher and 1 education assistant

## What is the cost of attending Pre-Kindergarten?

The cost is **\$70 per day** for each child attending Pre-Kindergarten in 2023; plus a once off annual fee of \$13 for insurance.

Pre-Kindergarten is not funded by the government and therefore needs to be fully self-funded by the school. Please note reimbursements or credits are not available for absences for sickness or personal reasons. Unfortunately, no discounts, pensions or concessions are applicable on Pre-Kindergarten fees. This includes Health Care Card rebates and Child Care Subsidy.



## When are fees payable?

Fees for Pre-Kindergarten are payable annually as per all other family fees.

Payment methods include direct debit, cheque, cash or Bpay.

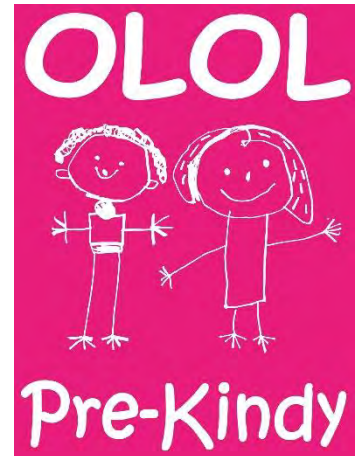




# Pre-Kindergarten Parent Handbook

## What does my child wear to Pre-Kindergarten?

There is no set uniform for Pre-Kindergarten. We encourage children to wear clothes that they can easily play, jump, run in and can get dirty! OLOL Pre-Kindy T-shirts are available to purchase for **\$12** from the school uniform shop.



## What do I bring along with my Child?

Your child will need a back pack for Pre-Kindergarten containing:

- A drink bottle of water
- A wide brim hat
- A change of clothes
- A healthy snack of fruit and/or vegetables for morning tea (separate container to lunch)
- A packed lunch (sandwich, wrap, salad etc)
- A Library/book bag

Please ensure all items are labelled.

We are an ***allergy aware school*** and we request that nuts or nut products are avoided as snacks or lunches.



# Pre-Kindergarten Parent Handbook

## What if my child is absent?

If your child is unable to attend Pre-Kindergarten, please call the school office on 9728 2200. Please note that fees for missed sessions cannot be reimbursed.

## How will the school support my child and their medical needs?

### Allergies

If your child has known allergies (including anaphylaxis) please supply the school with a signed action plan along with all the details. Required medication will be stored in the classroom with signed parent consent given for staff administration.

### Asthma

If your child suffers from Asthma please supply an in-date inhaler/puffer and spacer along with an action plan. Required medication is to be stored in the classroom with signed parent consent given for staff administration. As per our school Medical Policy, Pre-Kindergarten students are not permitted to carry and administer their own Asthma medication.

### Unwell

If your child is feeling unwell, please keep them home from Pre-Kindergarten. This will allow them to rest and recover more quickly. If your child becomes unwell whilst attending Pre-Kindergarten, we will call the parents/guardians to come and collect them. In the event we cannot contact either, we will try calling the emergency contacts as indicated on the application form.

It is important to keep your contact details up to date so we can contact you in case of an emergency.

### Other Medical Needs

Help us to help your child by providing us with any information regarding medical ailments.

## How do I find out what is happening in the rest of the school?

Once a fortnight, our school prepares a newsletter providing all families with information about all things happening within our school community. Newsletters can be found on our school website <https://www.ololdard.wa.edu.au/newsletters.html> . Alternatively, parents have the newsletter link emailed direct to them. OLOL has a Facebook page that you can access to see what is happening. Search for 'Our Lady of Lourdes School' and 'like' our page.





We look forward to welcoming you and your child to Our Lady of Lourdes School, and hope that this is the beginning of a nine-year educational journey together.



### **CEWA's PRIVACY POLICY & COLLECTION NOTICE**

As a Catholic Education Western Australia (CEWA) school, Our Lady of Lourdes School collects, stores, uses, and discloses your personal information in accordance with the CEWA Privacy Policy and Privacy Collection Notices.

<https://www.cewa.edu.au/publication/cewa-statutory-privacy-policy/>

<https://www.cewa.edu.au/publication/cewa-privacy-collection-notice/>

### **QUICK LINKS**

For more information, please visit the following.

Our School Website [www.ololdard.wa.edu.au](http://www.ololdard.wa.edu.au)

Our Uniform Requirements <https://www.ololdard.wa.edu.au/uniform.html>

CEWA Enrolment Policy <https://policy.cewa.edu.au/executive-directive/enrolment/>

Immunisation Requirements [https://www.health.wa.gov.au/Articles/F\\_1/Immunisation-enrolment](https://www.health.wa.gov.au/Articles/F_1/Immunisation-enrolment)